



## ***Security Operator Route Driver***

### **Job Description:**

“ The Security Operator Position is more than just a driving position, you will be the face of Shred Right. From the moment you arrive at a client’s location, you will need to have superior high regard for confidentiality, courtesy and environmental consciousness. You will be driving and working from a company-owned truck over an established route to deliver high quality service with a friendly smile. Collection will consist of handling and shredding confidential documents while remaining in compliance with NAID (National Association of Information Destruction) protocols. The Security Operator must maintain Shred Right’s policies, standards and commitment to our mission; The Information Destruction Authority.”

### **Responsibilities:**

- Communicates in a friendly professional manner with clients and co-workers
- Operate and maintain company CDL vehicle safely and efficiently
- Handles all physical requirements for loading, transporting and driving without assistance lift, push, pull, tilt minimum 50 to 100 lbs
- Executes accurate and timely handling of client service requests
- Properly and accurately use and maintain company custom software when servicing customers
- Demonstrate safe and efficient driving skills
- Operate under specific detailed instructions, inform dispatch of any changes or issues
- Attention to detail and accuracy
- Strong customer service and verbal communication skills
- Commitment to adhere and enforce all security procedures
- Observe traffic and parking regulations and make daily inspection of assigned vehicle to insure proper maintenance is performed
- Clean and service vehicle; perform minor maintenance or make minor adjustments as necessary
- Perform other duties and projects as assigned

### **Requirements:**

- Must have at least 1 year verifiable Class B experience
- Must have a valid Class B CDL driver’s license
- Clean MVR and background check
- Must have current DOT medical card
- Pass a pre-employment substance abuse screening, a background check and a DOT physical

### **Salary and Benefits:**

- Hourly pay with potential overtime
- Direct deposit available paid weekly

- Medical/Dental Benefits
- 401(k) with Company Match
- Vacation and Personal Time
- Holiday Pay
- Company uniforms provided
- Company cell phone provided

Shred Right a Rohn Industries Company is an Equal Opportunity and Affirmative Action Employer